



MELANIE LEE

DIRECTOR

**CERTIFIED
INTIMACY DIRECTOR/
COORDINATOR**

International Director and IDC facilitating exceptional performances and communication while creating a safe and inclusive environment for the best story telling.

Corporate Team Building

Guide Spark
San Francisco
Hi5 Agency
Los Angeles

TV

El Neque Noticias
DIRECTOR /PRODUCER FOR WEEKLY TV SERIES
ON NEXTV

The Wayne Brady Show
CLEARANCE AND PRODUCTION ASSISTANT

CONTACT

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WORK HISTORY

**BLINDTOE PRODUCTIONS
CO OWNER
2020**

Current Projects for BlindToe Productions

*DIRECTOR. +IDC. "PRODUCER. <AUDIO ENGINEER

Moms Art Too Podcast **<	Host	BlindToe Productions
Labor of Love the Musical *+ "	Eric Estrada	In Development
Sketched Comedy *+ "<	Animated Series	Decapitated Turtle

DIRECTOR

*International +Intimacy Director ^Assistant Director "Choreographer	
Phantom of the Opera *^+	National Teatro de Panama
Les Miserables *+	National Teatro de Panama
Jesus Christ Super Star *+	National Teatro de Panama
Rock of Ages *+ "	Panama
In the Heights + "	Miami
Peter and the Starcatcher + "	Miami
Annie + *	Miami
True West (Sam Shepard) ^+	The Group Rep Theatre
Motel 66 New Works Play Festival ^	The Group Rep Theatre
Unhidden Figures New Works Play Festival ^	The Group Rep Theatre
Improv 8 " *	Theatre Guild of Ancon
MAMMA MIA! + "	Canyon Theatre Guild
Keep Me (Brooklyn Sample) *^	Theatre Guild of Ancon
Godspell + "	Theatre Guild of Ancon
Murder at the Howard Johnson's ^+	Theatre Guild of Ancon
Deep Fried Comedy 1&2 ^+ "	Theatre Guild of Ancon

**MORE THEATER CREDITS UPON REQUEST

ARTISTIC LEADERSHIP/ BOARD MEMBER

2021 - 2022 **The Group Rep Theatre** North Hollywood, CA

- Collaborated with the Artistic and Executive Directors to ensure a successful season.
- Led efforts to represent membership needs.
- Oversaw production budgets to maintain financial efficiency and quality performances.
- Managed budget allocations for productions to maximize resources and minimize costs.
- Facilitated communication between team members to ensure smooth operations and successful outcomes.

2015 - 2018 **Miami Acting Company**

- Artistic Director and Board member for 3 seasons while living in Miami.
- Create Season, Direct and choreograph each show and collaborate with the board to create a successful season for production and audience alike

2011 - 2015 **Theatre Guild of Ancon** Panama City, Panama

Board of Directors

- Collaborated with the production team to create a season lineup, boosting audience engagement and profitability.
- Developed producer packets and advertising tiers for programs, updating the advertiser database for improved marketing strategies.

ACUTE ATTENTION TO DETAIL, MAINTAIN CONFIDENTIALITY FOR SENSITIVE MATERIALS , GREAT COMMUNICATOR, BUDGET PLANNING AND EXECUTING. PROFICIENT IN GOOGLE, MICROSOFT, SOCIAL MEDIA SAVVY, CANVA, CASTING SITES, AUDIO ENGINEERING, FILM EDITING.